

OUTSOURCING TEMPLATE

TEMPLATE FOR GRAPHIC WORK

I would like graphics designed to [your goal such as sell my book/attract new clients/promote my product launch].

The graphics designed will be need to be [1,000px x 1,000px] and be [standard definition / high definition], suitable for [intended use such as posting to Instagram or printed in magazine].

I want the final deliverables in [JPG / PNG / EPS] format.

My deadline is [date]. This will be a [hourly / fixed rate] project lasting for [6 weeks / 3 months / 6 months], requiring an estimated [12 / 25 / 50] hours of work.

You will also need to include my [logo / website address / Facebook Page URL] on each image. Additionally, I will need the original design files [PSD / EPS].

REQUIREMENTS

- Willing to Sign Non-Disclosure Agreement
- Availability for [Skype Calls / Facebook Chats / Emails]
- Experience in [Light Room/Photoshop/Illustrator] preferred

EXAMPLES

Below are some examples of what I like.

[URL] - What I like about this example is: [fonts / coloring / layout].

[URL] - What I like about this example is: [fonts / coloring / layout].

[URL] - What I like about this example is: [fonts / coloring / layout].

CONTACT ME

If you're interested in the project, please respond with a proposal and [2] samples of your previous work.